

# Community Service Opportunity

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## *Technology Volunteer Needed*

### **Assist Shelly Leduke with Technology Integration, to include**

- *Modifying existing signage to be more tech-friendly*
- *Researching ways to integrate technology into Adult Education lessons in order to increase student persistence, motivation and success*
- *Helping to set up demonstration activities*
- *Soliciting feedback from peers in the form of personal communication and/or surveys*
- *Creating and filming (and starring in – if interested) short videos that teach EASTCONN staff, teachers and/or students how to use various technologies*

This assignment will take at least 15 hours and will satisfy the Community Service requirement for Core class. Assignment will begin when filled and will be complete by the end of Trimester 3, 2013.

At least half the hours will be served with Shelly. The remainder may be done at home (if the person access to the necessary technology) or at EASTCONN but at times convenient to the volunteer.

### **Requirements**

- *Some technology experience is needed: Use Microsoft Word or Excel, know how to use Internet and email.*
- *Must have ability to manage passwords and multiple files independently. Must have decent writing skills or be able to edit writing using MSWord.*
- *Must be willing to learn new technologies.*
- *Should be comfortable initiating conversations with EASTCONN peers about technology.*
- *Ideal candidate would be interested in applying technology to a career (i.e., clerical) but this is not necessary.*

***Interested students should make a [LinkedIn](#) profile that addresses the items from this posting.***

***Then Connect with me (Shelly Leduke – [sleduke@eastconn.org](mailto:sleduke@eastconn.org)) via LinkedIn and message me that you are interested.***

If you have questions, please find me in person and ask!

Shelly Leduke

